

SELECTMEN'S MEETING – October 31, 2011

Present: Richard Bielefield, Margo Connors, John Strasser
Jennifer Gaudette

Guests: Chief Allan Clark, James Keefe

Correspondence was read and acted upon.

The Selectmen will not meet on November 7, 2011.

The Selectmen signed an Intent to Cut Wood or Timber for:
Emelie Stoddart Map 215, Lot 20

FIRE CHIEF ALLAN CLARK. met with the Select board to update them on Fire Department business. The department has chosen E-1 as the supplier for the new Rescue Pumper. The Select board authorized the Chief to enter into a contract with E-1. Expected delivery date will be May 2012. Chief Clark noted that the recent Open House at the Fire Station was a success with over 200 people stopping by. The department now has 23 active members. Chief Clark also updated the board on FEMA disaster relief that he is working with Road Agent Glover on. The Chief is also working on a Hazard Mitigation Plan Grant to replace culverts. The Chief also discussed with the board the heat loss through the roof and the design of the building that allowed this. If insulated the snow load would be greater and the building structure would not hold. The Select board approved Chief Clark to get a structural engineering study completed by Tirey & Associates. The Chief noted that he would submit a Fire Chief Job Description for the board and the board will review the Chief annually. Jennifer will give Allan the format of the department job descriptions we use. The board discussed CRF allotments for 2012 and the Chief felt that the 2012 budget would be in line with previous years and that this year should come in under.

The Selectmen met with JAMES KEEFE to review his position of Custodian and Building Maintenance. Mr. Keefe advised the board as to the progress of the sidewalk project and that it had been sealed. Select board advised Jim to keep them notified of any projects and the hours that would be involved. Mr. Keefe will now be handling the cleaning and maintenance of the Town Buildings.

The Selectmen were notified by NCIC that the tower proposed for the fire station property will not happen in the foreseeable future.

MR. BIELEFIELD made a motion to accept the minutes of October 24, 2011 seconded by MR. STRASSER, the motion was approved unanimously.

The next regular scheduled meeting will be on Monday, November 14, 2011 at the Carolina Crapo Building at 5:30 PM.

Respectfully submitted,

Jennifer P. Gaudette
Administrative Assistant

