

SELECTMEN'S MEETING – August 22, 2011

Present: Richard Bielefield, Margo Connors, John Strasser
Jennifer Gaudette

Guests: Road Agent Douglas Glover

Correspondence was read and acted upon.

The Selectmen discussed a request for information in regard to the building of a Yurt for a residence. It was noted that it would need to meet the same requirements, ie: snow load, energy audit, life safety code as regular structures must meet.

The Selectmen signed off on a grant notification letter as prepared by Chief Clark.

The Selectmen signed a letter for the FCC in regard to the current radio license.

The Selectmen signed off on the maps and listings as prepared by the State of NH E-911 Bureau.

ROAD AGENT DOUG GLOVER met with the board on highway department business. The culvert replacement project was awarded to Dodge Contracting and will begin on Wednesday on Easton Road. Once Easton Road is complete they will move to Pearl Lake Road and then Presby Road. Residents of Easton Road will be notified of the road closure. The highway department also replaced a failed culvert on Sunset Hill Road. The Selectmen discussed any future plan for the Crane Hill Bridge repair/replacement. A letter will be sent to DOT to request and updated letter and costs. Ms. Connors noted that Mr. DeMayo had requested that the Road Agent follow up on the tree on his property that is a hazard.

The Selectmen signed the MS-4 Revised Estimated Revenues that is due on September 1st to the DRA. The Selectmen signed an Extension for the filing of the MS-1 Inventory of Valuation until October 1, 2011 as the State has not provided the necessary utility values.

The Selectmen will prepare a letter for the residents of Sunset Hill Road in regard to the proposed solution for the sidewalk removal.

The Select board would like to have the most recent correspondence from Governor Lynch scanned and put up on the Town website.

The Selectmen received a quote from Central Paving for replacing the concrete walk around the Crapo Building.

The Selectmen reviewed the specifications as submitted by Chief Clark for the purchase of a new piece of apparatus.

The board discussed the retirement of Lloyd Card at the end of this year. The position will be broken into two jobs. Building Maintenance/Custodian will be a year round position with a minimum of 10 hours a week. Cemetery and Municipal Grounds will be a six month salaried position from April 15 to October 15. Both positions will be offered in house prior to being advertised.

The Chairman will work with the Administrative Assistant to update the job specifications for all town positions. Once complete the employees will receive evaluation forms and new job descriptions.

MR. BIELEFIELD made a motion to accept the minutes of August 8, 2011 seconded by MS. CONNORS, the motion was approved unanimously.

The next regular scheduled meeting will be on Monday, August 29, 2011 at the Carolina Crapo Building at 5:30 PM.

Respectfully submitted,

Jennifer P. Gaudette
Administrative Assistant