

**Planning Board of Sugar Hill
May 4, 2011**

Members: John Strasser, Arthur Chase, Rob Hayward, Amy Venezia, Jim Keefe, David Thurston, Sidney Regen

Guests: Gardner Kellogg, Doug Glover, Alan Clark

Vice Chairman David Thurston called the meeting to order at 5:30PM on Wednesday, May 04, 2011. On a motion made by Rob Hayward, seconded by Arthur Chase the minutes of the April meeting were moved to be approved and accepted. PASSED UNANIMOUSLY.

**George Hemsley
Tax Map # 219 lots 31.2 & 31.3
Lot Line Adjustment
Final Hearing – Continued**

It was noted that Rob Hayward excused himself from the Board for a conflict of interest.

Gardner Kellogg presented the plans to the Board. The Board reviewed the plans and David Thurston mentioned that he would like no further subdivision noted on the plans. John Strasser explained that they would have to put in a town-approved road. The checklist was reviewed and it was noted that all requirements of the checklist were met. On a motion made by Sidney Regen, seconded by Jim Keefe the lot line adjustment was approved. PASSED UNANIMOUSLY.

It was noted that Rob Hayward rejoined the Board.

**Driveway Regulations Proposal
Alan Clark, Fire Chief**

The Board discussed the proposal with Fire Chief Allan Clark and Road Agent Doug Glover. Chief Clark stated that his main concerns are the length and steepness of the driveway due to being able to adequately serve the structure in an emergency. Doug Glover stated that he would like to see when a driveway permit is issued the contractor signs off on it to ensure that the contractor has seen the permit. David suggested 2 packets signed off on – 1 for the homeowner and 1 for the contractor. Doug stated that he would also like to see in areas where it states that it should be signed off on by the road agent it should state Road Agent/Town Engineer. The Board will see about getting copies of other towns driveway ordinances.

Old Business/New Business

With not business, on a motion made by Jim Keefe, seconded by Arthur Chase the meeting was moved to be adjourned. PASSED

Submitted by:

Amy Venezia
Secretary to the Planning Board