

**Sugar Hill Planning Board**  
**December 7, 2011**

**Members:** John Strasser, Arthur Chase, David Thurston, Jim Keefe, Sidney Regen, Chris Thayer, Amy Venezia

**Guests:** Steve Boulanger

Vice Chairman David Thurston called the meeting at 5:30pm on Wednesday, December 07, 2011. On a motion made by Arthur Chase, seconded by Sidney Regen the minutes of the November meeting were moved to be approved. PASSED

**Alex Aaron**  
**Minor Subdivision**  
**Tax Map # 202 Lot 11.3**  
**Final Hearing Continued**

Steve Boulanger presented the final plans to the Board. The Board reviewed the plans and noted no changes were made to the plans. It was noted that all fees had been paid. The plans were signed off by the board and will be brought to the Lisbon Planning Board for their signatures before being registered. Mr. Boulanger will return 2 paper copies of the plans once signed by the Lisbon Planning Board.

**Gary Shipko**  
**Tax Map # 230 Lot #**  
**Lot Line Adjustment**  
**Final Hearing**

It was noted that there has been no word from Mr. Shipko on proceeding.

**Old Business/New Business**

The Board reviewed the email correspondence from Bernie Waugh regarding the Site Plan Review Regulations. Board members will review further and will discuss at the January meeting. Amy will email Tara Banford from North Country Council about reviewing the Site Plan Review Regulations and getting her input also. Amy will request an estimate from Tara for her help in reviewing the Master Plan and ask for her input to the Site Plan Review Regulations by the January meeting if possible. Amy will also check with her to see if there are examples of capital improvement plans from other towns available.

With no more business, on a motion made by Sidney Regen, seconded by Jim Keefe the meeting was adjourned.

Submitted by:

Amy Venezia  
Secretary to the Planning Board