

## SELECTMEN'S MEETING – April 13, 2020

Present: Via Zoom: Margo Connors, John Strasser, Richard Bielefield  
Jennifer Gaudette

Guests: Chief Clark

Correspondence was read and acted upon.

**The Select Board will continue to hold public meetings on Monday nights at 5:30 pm via Zoom. Should you need an appointment to join the meeting please call 823-8468.**

The Crapo Building is closed to the public until further notice. The Town Clerk and Tax Collectors Office has a lock box at the front door you may leave renewals in or they may be mailed. You may leave Lissa a message at 823-8516 or send an email to [townclerk@sugarhillnh.org](mailto:townclerk@sugarhillnh.org) and she will return your call. The Select Board Office is closed but you may leave a message on the phone 823-8468 or send an email to [selectmen@sugarhillnh.org](mailto:selectmen@sugarhillnh.org) and Jennifer will return your call or email.

The board approved a building permit for Lex Burton on Ore Hill Road to add an accessory unit Map 222 Lot 1.06. Chief Clark will create a new demolition application form and will provide a checklist to go with the building permit application. Chief Clark also asked the board to follow up on the house at the corner of Crane Hill and Blake Road that is being demolished and see if we can get a status from the owners.

Emergency Management Director CHIEF CLARK submitted to the board his fourth update on CoVid19 and the town response. Chief Clark attends online daily briefings from the Office of Emergency Management. PPE supplies have been updated with supplies proved by the state. Chief Clark thanked Kathy Jablonski for sewing PPE masks and gowns/suits for Sugar Hill and Littleton First Responders. Mental Health issues are starting to occur more often. The calls for fire and police remain down. Chief Clark met with Brenda Aldrich, Kathie Cote and Lyn Warren to review the Grocery Box service as started by Brenda. It will now be available on Wednesday and Saturdays. Chief Clark has a good list of volunteers willing to help in the tri town area. Chief Clark can be reached at 494-1491.

The board had requested and received a reply from the NHMA Legal Services in regard to liability and Crane Hill Bridge. Chief Clark noted that the fire trucks can't use the current bridge but that the EMS/ambulance does. The board reviewed a letter to be sent to NHDOT from Town Engineer Red McCarthy in regard to the three options for the bridge. The town wants to make sure all options are eligible for state aid. Once the information is in place and meetings can be held the board will hold a hearing.

The board discussed and approved a welfare request.

The board signed pole license request from NHEC for two poles on Easton Road.

Rebecca Brown contacted the town about the deteriorating condition of the culvert at the parking lot on Pearl Lake Road for the Foss Forest. This was installed previously with the Conservation Commission buying the culvert and the Sugar Hill Highway Department installing. Margo will follow up with the Conservation Commission and Road Agent Doug Glover.

Jennifer will follow up with Avitar in regard to merging the tax maps.

MR. BIELEFIELD made a motion to approve the meeting minutes of April 6, 2020 seconded by MS. CONNORS. The motion passed unanimously.

With no more business before the Board, MS. CONNORS made a motion to adjourn, seconded by MR. STRASSER, the meeting was adjourned at 6:15 PM. The next regular scheduled meeting is Monday April 20<sup>th</sup> at 5:30pm via Zoom.

Respectfully submitted,

Jennifer Gaudette  
Administrative Assistant