

Permit No. \_\_\_\_\_  
Road or Rt. No. \_\_\_\_\_  
Date \_\_\_\_\_  
Fee: \_\_\_\_\_

**STATE OF NEW HAMPSHIRE  
TOWN OF SUGAR HILL  
APPLICATION FOR DRIVEWAY PERMIT**

TO: \_\_\_\_\_

Permission to construct a driveway, entrance, exit, approach adjoining \_\_\_\_\_ Road, pursuant to the location and specifications as described below, is hereby granted. Failure to adhere to the standards and engineering drawings previously submitted and failure to complete construction of said facility within one calendar year of the date of this permit shall render this instrument null and void. Facilities constructed in violation of these conditions shall be corrected immediately upon notification by a Department representative or the costs of removing said facility shall be fully borne by the owner.

**LOCATION:** Map \_\_\_\_\_ Lot \_\_\_\_\_

1. This permit requires that the area adjacent to the highway be graded such that the surface will slope from the edge of pavement to a line \_\_\_\_\_ feet distant from and parallel to the pavement and \_\_\_\_\_ inches below the edge of pavement.
2. \_\_\_\_\_ driveway entrance(s) is (are) permissible, each not to exceed \_\_\_\_\_ feet in width. The driveway entrance(s) may be flared as they approach the pavement.
3. Other access to the highway from the premises is to be prevented by construction of a barrier or barriers, such as a grass plot, low hedge, curbed island, etc. The front face of this barrier island shall be \_\_\_\_\_ feet from the edge of pavement and the rear edge at the right-of-way line. No part of the right-of-way may be used for any purpose other than travel.
4. No structures, including buildings, permanent or portable signs, lights, displays, fences, walls, etc. shall be permitted on, over or under the highway right-of-way.
5. The highway right-of-way line is located \_\_\_\_\_ feet from and parallel to the centerline of highway pavement.
6. No parking, catering or servicing shall be conducted within the highway right-of-way.
7. Contractor will be liable for any damages to Town property.
8. Culvert Size: \_\_\_\_\_ None Required \_\_\_\_\_

Selectmen:

\_\_\_\_\_  
**Christopher Ellms**

\_\_\_\_\_  
**Richard Bielefield**

\_\_\_\_\_  
**Margaret Connors**

\_\_\_\_\_  
**Douglas Glover, Road Agent**

Pursuant to the provisions of Title 20, Chapter 249, Section 17, Revised Statutes Annotated 1955 and amendments thereto, permission is requested to construct \_\_\_\_\_ driveway entrance to my property on the \_\_\_\_\_ side of Route \_\_\_\_\_ or \_\_\_\_\_ Road in the Town of Sugar Hill, New Hampshire at a location which will meet the requirements for safety specified in said statutes.

The driveway requested is for access to \_\_\_\_\_.  
Residence, Industry, Business, Subdivision, etc.

Describe nature of industry, business and/or subdivision \_\_\_\_\_.

As the landowner applicant, I hereby agree to the following:

1. To construct driveway entrances only for the bona fide purpose of securing access to private property such that the highway right-of-way is used for no purpose other than travel.
2. To construct driveway entrances at permitted location in accordance with statutes, all provisions of Driveway Permit specifications and standard drawings for driveway entrances issued by the New Hampshire Department of Public Works and Highways.
3. To hold harmless the Town of Sugar Hill and its duly appointed agents and employees against any action for personal injury and/or property damage sustained by reason of the exercise of this permit.
4. To furnish and install drainage structures that are necessary to maintain existing highway drainage and adequately handle increased runoff resulting from development.

236:13 Driveways and Other Accesses to the Public Way.

- I. It shall be unlawful to construct, or alter in any way that substantially affects the size or grade of, any driveway, entrance, exit, or approach within the limits of the right-of-way of any class I or class III highway or the state-maintained portion of a class II highway that does not conform to the terms and specifications of a written permit issued by the commissioner of transportation.
- II. Pursuant to this section, a written construction permit application must be obtained from and filed with the department of transportation by any abutter affected by the provisions of paragraph I. Before any construction or alteration work is commenced, said permit application shall have been reviewed, and a construction permit issued by said department. Said permit shall:
  - a. Describe the location of the driveway, entrance, exit, or approach. The location shall be selected to most adequately protect the safety of the traveling public.
  - b. Describe any drainage structures, traffic control devices, and channelization islands to be installed by the abutter.
  - c. Establish grades that adequately protect and promote highway drainage and permit a safe and controlled approach to the highway in all seasons of the year.
  - d. Include any other terms and specifications necessary for the safety of the traveling public.
- III. For access to a proposed commercial or industrial enterprise, or to a subdivision, all of which for the purposes of this section shall be considered a single parcel of land, even though acquired by more than one conveyance or hold nominally by more than one owner:
  - a. Said permit application shall be accompanied by engineering drawings showing information as set forth in paragraph II.
  - b. Unless all season safe sight distance of 400 feet in both directions along the highway can be obtained, the commissioner shall not permit more than one access to a single parcel of land, and this access shall be at that location which the commissioner determines to be safest. The commissioner shall not give final approval for use of any additional access until it has been proven to him that the 400-foot all season safe sight distance has been provided.
  - c. For the purposes of this section, all season safe sight distance is defined as a line which encounters no visual obstruction between 2 points, each at a height of 3 feet 9 inches above the pavement, and so located as to represent the critical line of sight between the operator of a vehicle approaching from either direction.
- IV. No construction permit shall allow:
  - a. A driveway, entrance, exit, or approach to be constructed more than 50 feet in width, except that a driveway, entrance, exit, or approach may be flared beyond a width of 50 feet at its junction with the highway to accommodate the turning radius of vehicles expected to use the particular driveway, entrance, exit or approach.
  - b. More than 2 driveways, entrances, exits or approaches from any one highway to any one parcel of land unless the frontage along that highway exceeds 500 feet.
- V. The same powers concerning highways under their jurisdiction as are conferred upon the commissioner of transportation by paragraphs I, II, III and IV shall be conferred upon the planning board in cities and towns wherein the planning board has been granted the power to regulate the subdivision of land as provided in RSA 674:35, and they shall adopt such regulations as are necessary to carry out the provisions of this section.

\_\_\_\_\_  
Signature of Landowner (Applicant)

\_\_\_\_\_  
Mailing Address

\_\_\_\_\_  
Telephone Number

\_\_\_\_\_  
Printed Name of Landowner (Applicant)