

Sugar Hill Cemetery Trustees
Meeting Minutes -- DRAFT
September 9, 2021 at 4:30pm

Present: Annette Carbonneau, Kathy Jablonski, Lynn Kenerson, Larry Sawyer, Lynne Warren.
Also present: Peter Carbonneau, Sexton

Regular Business Meeting called to order at 4:30pm by Kathy Jablonski, Chair.

Minutes

MOTION (Sawyer, A. Carbonneau) to approve the minutes from the August 12, 2021 meeting as presented.

VOTE: All in favor (L. Warren abstaining)

New Business

- Bylaws: Changes to the draft bylaws were discussed and will be presented as amended at the next meeting for further review.

Old Business

- Kathy and Larry met with the Selectmen regarding the process of collaborating on projects that require the help of other town crews. Moving forward, Larry will submit requests for work to the selectmen via email and will cc the trustees. Emails will include work to be done, reason for the request, and a timeline. The selectmen will forward those work orders to the appropriate town crew(s) who will schedule the work in a mutually agreeably time frame.
- Kathy will talk with the selectmen about getting Peter a new email address @sugarhill.org
- Cemetery trustee meetings will be scheduled on the second Thursday on the month at 4:30pm.
- Recognition of Holly Hayward's service as Trustee – certificate delivered, Lynn K. will send a note.
- The position of vice-chairperson is open.
MOTION (A. Carbonneau, Kenerson) to nominate Larry Sawyer for the position of vice-chairperson.
VOTE: All in favor.

Sexton's Report

- Monument cleaning will be a priority for 2022
- The gate-painting project is in progress
- walk-throughs at both cemeteries would be helpful to prioritize
 - o Tues 9/28 at 7:00am Streeter District / Hannah

2021 Budget & Expenses to Date

Line Item	Detail	Budget	Actual
1. Gate at lower entrance	Repair of brick pillars	\$3,000.00	3,000.00
	Painting the iron gate	350.00	
2. Tree removal		1500.00	3500.00
3. Shed security	New black hinges and security bar with locks	500.00	200.00
4. Landscaping	Plantings near retaining wall in new section	2000.00	1100.00
5. Misc.	Unexpected expenses and possibly monument cleaning	\$2650.00	0
			0
			0
	Flags		100.00
	Flag Holders		240.00
	Granite Corners		263.00
	Equipment rental for burial		350.00
TOTAL		\$10,000.00	\$8753.00

Next Cemetery Tour: Tuesday September 28, 2021 at 7:00am – Streeter District / Hannah

Next Meeting: Thursday October 14, 2021 at 4:30pm – Crapo Building

Adjournment: The meeting was adjourned at 5:55pm.

Respectfully submitted,
Lynn Kenerson, Secretary