

**Sugar Hill Planning Board
July 1, 2009**

Members : John Strasser, Arthur Chase, Rob Hayward, David Thurston, Sidney Regen, Amy Venezia, Jim Keefe, Chris Thayer

Guests: Harry Burgess, Holly Hayward, Barbara Serafini

Chairman Rob Hayward called the meeting to order at 5:30pm on Wednesday, July 1, 2009. On a motion made by David Thurston seconded by Arthur Chase the minutes of the June meeting were moved to be approved and accepted. **PASSED UNANIMOUSLY.**

Holly Hayward

Lot Line Adjustment

Final Hearing

Tax Map # 219 Lot # 27.113, 27.112, and 27.111

It was noted that Rob Hayward stepped down due to a conflict of interest.

Harry Burgess presented the plans to the Board. He explained the proposal of lot line adjustment on 3 lots on Sunset Hill Road. It was noted that .87 acres would be shifted from 27.111 to lot 27.113, .75 acres would be shifted from 27.113 to 27.111. It was pointed out that there should be a solid line between lot 219.27.116 and 219.28. It was also noted that there are no contours shown on the plan, Board reviewed checklist and this is not required on a lot line adjustment. Sidney Regen suggested and the Board agreed to add the tax map number inside the actual lot David Thurston made a motion to accept the lot line adjustment with the note on the plans to make it clearer. David Thurston made a motion, seconded by Sidney Regen to accept the plans with the above noted corrections made. **PASSED UNANIMOUSLY.**

It was noted that the plans would be checked and signed at the August meeting.

Barbara Serafini

Major Subdivision

Conceptual Hearing

Tax Map # 219 Lots # 57 and 57.2

It was noted that Rob Hayward remained excused from the Board due to a conflict of interest.

Harry Burgess and Barbara Serafini presented the plans to the Board. The lots would range in size from 9.72, 2.03, 2.02, and 2.65. It was noted that the total acreage of the complete lot needs to be shown and a correction needs to be made to a spelling of an abutters name and also contour lines need to be added. It was noted that they would proceed with a preliminary hearing in August.

It was noted that Rob Hayward rejoined the Board.

Old Business/New Business

The Board began the process of reviewing and making changes to the Site Plan Review Regulations. It was suggested that we begin the process by having the Town Attorney take a look at the regulations and give suggestions. All Board members were in agreement it with this proposal.

With not further business, on a motion made by David Thurston, seconded by Jim Keefe the meeting was moved to adjourn.

Submitted by,
Amy Venezia