

**Sugar Hill Planning Board
November 7, 2012**

Members: John Strasser, Arthur Chase, Chris Thayer, Rob Hayward, David Thurston, Jim Keefe, Amy Venezia

Guests: Ed Cenerizio, Gary Shipko, Suzanne Morley, Gardner Kellogg

Chairman Rob Hayward called the meeting to order at 5:30PM on Wednesday, November 7, 2012. On a motion made by David Thurston, seconded by Jim Keefe the minutes of the October meeting were moved to be approved. PASSED UNANIMOUSLY.

**Suzanne Morley
Lot Line Adjustment
Tax Map # 221 Lot #10
Conceptual Hearing**

Gardner Kellogg presented a conceptual plan to the Board and explained that Mrs. Morley would like to purchase 1-½ acres from her neighbor to add to their existing lot. The Board reviewed the plans and saw no issues with the conceptual plan. It was noted that they would proceed to a final hearing in December.

**Gary Shipko
Lot Line Adjustment
Tax Map # 230 Lot # 8
Final Hearing – Continued**

Mr. Shipko presented the plans to the Board. The Board reviewed the checklist and noted that all requirements were met. On a motion made by David Thurston, seconded by Chris Thayer the Lot Line Adjustment was moved to be approved and accepted. PASSED UNANIMOUSLY.

Old Business/New Business

The Board discussed the survey and finalized the details on getting them out. The Board drafted a letter to be enclosed with the survey. Amy will compare the tax list to the voter registration list to make sure that all residents receive a copy of the survey. Tara will mail the surveys out when she gets the completed list. A self-addressed envelope will be provided in the envelope with the survey for it to be returned and surveys can also be dropped off at the Town Building in the library book drop box outside. We will be looking for surveys to be returned by December 15th. The Board agreed that Tara did not attend the December meeting but asked that she join us for the January meeting to discuss the survey results.

With no more business, on a motion made by Jim Keefe, seconded by David Thurston the meeting was adjourned.

Submitted by:

Amy Venezia
Secretary to the Planning Board