

Sugar Hill Cemetery Trustees
Meeting Minutes – Approved
June 2, 2021 at 4:00pm

Present: Annette Carbonneau, Holly Hayward, Kathy Jablonski, Lynn Kenerson, Larry Sawyer.
Also present: Peter Carbonneau, Sexton

Prior to the business meeting, the Trustees toured Sunnyside Cemetery to gain a better understanding of priorities for this year's budget.

Regular Business Meeting called to order at 4pm by Kathy Jablonski, acting Chair.

Minutes

MOTION (Kenerson, Hayward) to approve the minutes from the September 16, 2020 meeting as presented and to acknowledge work approved via email discussions.

VOTE: All in favor.

Welcome New Trustees

Annette Carbonneau and Larry Sawyer were welcomed to the committee and a brief discussion of training opportunities and resources took place.

New Business

• Election of officers

The following slate of officers was proposed:

Kathy Jablonski, Chair

Holly Hayward, Vice Chair

Lynn Kenerson, Secretary

Annette Carbonneau, Assistant Secretary

MOTION (Sawyer, A. Carbonneau) to elect the slate of officers as proposed.

VOTE: All in favor.

• Sexton's Report

Peter Carbonneau confirmed that the VFW came to Sunnyside on Memorial Day for their annual tribute to soldiers killed in action. \$340 of this year's budget was spent on veteran flags and holders – thanks to Larry for his work on that project. An additional \$263 has been spent on stones which are used to mark the corners of plots as they are purchased.

• Budget

Considerable discussion of work to be done led to the following priorities for the remainder of this year's \$10,000 budget. Budget distribution decisions based on Peter's reports and estimates.

1. Gate at lower entrance	Repair of brick pillars	\$3,000.00
	Painting the iron gate	350.00
2. Tree removal		1500.00
3. Shed security	New black hinges and security bar with locks	500.00
4. Landscaping	Plantings near retaining wall in new section	2000.00
5. Misc.	Unexpected expenses and possibly monument cleaning	Remainder of funds

MOTION (Sawyer, Kenerson) to approve the budget as proposed.
VOTE: All in favor.

Additional Business

- Outgoing Chair Beth Perlo will be recognized for her years of service.

New Business

- Possible projects to consider for 2022:
 - Contact VFW ahead of Memorial Day to coordinate timing of their event with refreshments and/or publicity for the honor service
 - Reset the stone steps leading up to the Young family plot
 - Assess the rail fence along the Tors property line
 - Work at the Hannah Cemetery

It was suggested that the committee meet at the Hannah Cemetery prior to the Fall 2021 meeting to look at potential projects there. Kathy will report back with some information on the history of that cemetery that may inform some of our decisions moving forward. Possible work includes fencing and signage.

- Annette will work with Peter to obtain estimates for landscaping material and installation.
- Current cemetery policies
 - Lynn will review the no-picnic policy and whether we can remove that restriction.
 - Annette will research burial rates in nearby towns and report back to the group. The topic was brought up when Peter reported that he has to rent a small backhoe for full burials that are inaccessible with the town's larger equipment. The rental cost is \$350/day.
 - The policy of restricting the sale of plots was briefly discussed.
 - The group agreed that the list of permissible plantings at gravesites should be re-evaluated.
- Lynn proposed that more information about the cemeteries be available online. She has looked at other town's websites and found good examples of what could be done such as historical information, burial records, and points of interest. She will report back to the group with a proposal at the next meeting.

• Veteran flags

MOTION: (Sawyer, Hayward) to install veteran's flags prior to Memorial Day and to remove them as soon as possible after Veteran's day.

VOTE: All in favor

Next Meeting: TBD. We will set a regular bimonthly meeting; Kathy will set up a doodle poll to gather everyone's input regarding dates.

Adjournment: The meeting was adjourned at 5:30pm

Respectfully submitted,
Lynn Kenerson, Secretary