

Sugar Hill Cemetery Trustees Meeting Minutes -- DRAFT  
October 13, 2022 at 4:30pm

*Present:* Annette Carbonneau, Kathy Jablonski, Lynn Kenerson, Lynne Warren.

*Also present:* Peter Carbonneau, Sexton

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**Regular Business Meeting** called to order at 4:30pm by Kathy Jablonski, Chair.

**Minutes**

MOTION (A. Carbonneau, Warren) to approve the minutes of the September 8, 2022 meeting as presented.

VOTE: All in favor, Lynn Kenerson abstaining.

**Sexton's Report**

- Review of budget items
  - Two sets of stairs have been repaired by Mike Warren
  - Monument cleaning – 1 day of work done to date, remaining work weather dependent
  - Peter is reviewing available service providers ahead of next season
  - Retaining wall plantings – have remaining funds at SH Landscapes for next year
  - Marker engraving for Susan's stone – money received
  - Sam Johnk did the tree removal -- \$2,500 total to date

**Old Business**

- Follow up on plantings – The person who was contracted to do the work did not follow through, so the work has been delayed until next season. We will pre-purchase material this fall and look into other contractors to do the work. Kathy will meet with the selectboard and ask whether we need to solicit bids to move forward.
- Fencing for Streeter District – Peter has contacted the fencing contractor who could install cedar post and rail for the necessary sections.  
MOTION (A. Carbonneau, Warren) to replace 100' of fencing on the south side of the Streeter District cemetery.  
VOTE: All in favor.
- Contact info for current lot holders – Kathy is willing to work with Jennifer on this over the winter.
- Rules – Lynn K. will distribute via email for review and signage decisions at the next meeting.

**New Business**

- Memorial Day 2023: Lynn K. will write a letter to VFW to request advance notice of their plans so that we can let the community know ahead of time.
- Budget for 2023: Kathy is waiting on a reply from the road department/selectboard re next year's budget. Items to be considered include
  - landscaping
  - fencing & gate

- stone cleaning
  - pavement
  - equipment rental
  - tree removal
  - picnic table
  - veteran flags/markers
- Winter closure of the cemeteries: Peter will hang a chain across the entrance to Streater District and Kathy will make a “closed for the winter” sign to hang from it.
  - Meeting schedule: The trustees discussed moving the meeting time to 5:00pm and agreed to meet in November. The next meeting after that will be April 2023.
  - Memorials: Peter brought up the topic of memorial stones that do not mark an actual burial (he’s supervised the installation of 2 this year). Time will be set aside at a later date to discuss a policy/procedure to make sure that the recordkeeping reflects this practice.
  - Green burials: *tabled until next year.*

**Next Meeting:** The next meeting will be Thursday November 10, 2022 at 5:00pm at the Crapo Building.  
*Note the later time*

**Adjournment:** The meeting was adjourned at 6:00pm

Respectfully submitted,  
Lynn Kenerson, Secretary