

Sugar Hill Cemetery Trustees Meeting Minutes -- DRAFT
April 14, 2022 at 4:30pm

Present: Kathy Jablonski, Lynn Kenerson, Larry Sawyer, Lynne Warren.

Also present: Peter Carbonneau, Sexton

Regular Business Meeting called to order at 4:30pm by Kathy Jablonski, Chair.

Minutes

MOTION (Sawyer, Warren) to approve the minutes of the February 10, 2022 meeting as presented.

VOTE: All in favor.

Old Business

- New bylaws/regulations/forms
 - The committee acknowledged the e-vote that took place Feb. 14-19, 2022 to accept final versions of the documents
 - Kathy presented the documents to the Selectboard April 4, 2022. All were acknowledged and accepted with the exception of Bylaws Section 5C regarding the hiring and oversight of the Sexton. Lynn will amend 5C and circulate via email for approval.
- Review landscaping plan for new section – Annette has plans for this season, and the group will either meet at Sunnyside cemetery or review the information via email before plant material is purchased.

Budget Review & Discussion / Sexton's Report

- Step repair: Peter has contacted Chance to follow up on his estimate from last year – waiting to hear back.
- Sunnyside signs: Peter will wash them and we'll see whether that is an improvement.
- Veteran's Flags/Markers: We need to purchase about 60 flags this season. Larry is also looking into IOOF markers and those for other fraternal organizations as well.
- Rules signage: Lynn will condense the visitor rules for posting at the entrances based on the size of the current ones with a QR code that directs to the full regs on the website. She will also summarize the rules for a pamphlet. CARRY IN CARRY OUT
- Monument cleaning: John Hanks has confirmed that they will give us 2 or 3 days of services this season.
- Fence painting: Peter purchased paint and hopes to get it done before the grass gets too tall.
- Stone engraving: We have the info needed to complete the lettering on Susan's stone
- Trees: Sam Johnk gave a \$1500 estimate for tree removal at Sunnyside

Trustees are in agreement that some misc. funds will be used for tree removal and the rest will be held for the remainder of the season for unforeseen expenses. Possible picnic table?

New Business

- Memorial Day ceremony: Kathy will contact Dan Greenlaw at the VFW
- Organizing cemetery files:
 - room for 2-drawer file in copy room – will be coming from Annette
 - Jennifer will put completed docs on the town website
 - Kathy and Lynn will move things from boxes to the files
- Interment Designation Forms for pre-existing plot purchases: Jennifer's summer helper and Kathy will get letters out to people who have purchased plots in the past 25 years or so.

Adjournment: The meeting was adjourned at 6:00pm

Next Meeting: Thursday May 12, 2022 at 4:30pm – Crapo Building

Respectfully submitted,
Lynn Kenerson, Secretary

DRAFT