

## **Sugar Hill Planning Board**

**November 2, 2022**

**Members:** Margo Connors (via Zoom), Arthur Chase, David Thurston, Steve Monsein, Amy Venezia, Rob Hayward

**Guests:** Harry Burgess, Tara Bamford (via Zoom)

Chairman Rob Hayward called the meeting to order at 5:30PM on Wednesday, November 2, 2022. On a motion made by David Thurston, seconded by Arthur Chase the minutes of the October meeting were moved to be accepted. PASSED UNANIMOUSLY

### **Sandra Coffin-White**

#### **Lot Line Adjustment**

#### **Tax Map 214 Lots 12 & 13**

#### **Conceptual Hearing**

Harry Burgess, surveyor presented the conceptual plan to the Board and explained that Ms. Coffin-White would like to do a lot line adjustment on her property TM 214 lots 12 & 13. She would like to take 3.62 acres from Lot 13 and add it to Lot 12. Lot 12 would become 12.7 acres and Lot 13 would become 15.95 acres giving both lots enough acreage to qualify for current use. The applicant will complete and submit the application to proceed with a final hearing in December.

#### **Zoom Conversation with Tara Bamford**

#### **Master Plan Update**

Tara Bamford joined us via Zoom with Margo Connors to discuss the Master Plan update and gather more information from the Board. It was noted that there are many recommendations in the current plan that have not been addressed. Tara noted that some of these recommendations were things that could not be implemented and suggested that we start the review and update with looking at these recommendations one by one as a group and deciding if they can be implemented and by whom. A survey was done previously to get input from voters and property owners in town. Tara suggested maybe conducting an online survey and sending out a postcard to residents and property owners with a link to the survey and the option to a paper copy if desired. Amy will get Tara a list of residents and property owners in town so Tara will have an idea of how many postcards to budget for. Tara will put together a budget proposal and submit it to the Board for the December meeting. Tara will send a Zoom link for that meeting so she is available to the Board for questions.

**Old Business/New Business**

The Board discussed the recommendation by the Select Board to define short term rentals. Margo will work on drafting a definition to present at the December hearing to the Planning Board. At this time the Town is not having any issues with short term rentals but feels it is important to be proactive as this is a growing trend in surrounding communities.

With no further business, on a motion made by David Thurston, seconded by Arthur Chase the meeting was adjourned.

Submitted by:

Amy Venezia

Secretary to the Planning Board