

Sugar Hill Cemetery Trustees Meeting Minutes  
May 17, 2023 at 6:00pm

*Present:* Annette Carbonneau, Kathy Jablonski, Lynn Kenerson, Larry Sawyer, Lynne Warren.  
*Also present:* Peter Carbonneau, Sexton

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**Regular Business Meeting** called to order at 6:10pm by Larry Sawyer, Vice Chair.

**Approval of the minutes**

MOTION: (A. Carbonneau, Sawyer) to approve the minutes of April 27, 2023 as presented.

VOTE: All in favor.

**Acknowledge email vote**

MOTION: (Jablonski, Warren) to accept the Right to Inter application from Brian Moody.

VOTE: Passed May 2, 2023 by email vote.

**Sexton's Report**

- Judy and Larry Sawyer have put out all the Veteran flags.
- There is a burial scheduled for tomorrow.
- Peter has the sandwich board ready to go for Memorial Day. It will be placed at the upper entrance to Sunnyside Monday morning announcing the Honor Guard service at 3:00pm.
- Peter authorized Audrey Crowe to put the Red Maple trees in at Sunnyside. A third tree will be put in eventually. Estimated cost is \$1,000 for the first 2 trees. She is coming back to mulch and add shrubs.
- Loam delivery arrived today.
- Brian Moodie and Pat Aldrich have met with Peter re: lot purchases.
- Peter asked Jim Keefe to help straighten 8-10 monuments that are too big to do with one person.

**Old Business**

- Sales of lots for full burials in the "old" cemetery  
MOTION: (Sawyer, A. Carbonneau) to formalize the closure of the old section of the cemetery to the *sale* of full burial lots. Special requests will be discussed by the Cemetery Trustees as needed.  
VOTE: All in favor.
- Rules & Regs brochure and signage
  - Rules & Regs brochures will be printed and distributed this week. Jen has a website version with pages in correct order for viewing flat (not folded).
  - Foto Factory can print a 12x18" metal sign for \$29.95 each. Wording from brochure fits perfectly in 16pt. print. Lynn will share the PDF with the trustees and then order 4 signs which Peter will pick up when they're ready.
- Other signage:
  - Winter closure sign ideas: metal sign hanging on a chain, and/or a wooden sign hanging below the primary sign year-round. The discussion will be continued and a decision made before fall.
  - The painted signs were installed in the wrong locations – the single-sided sign was intended to be at the top entrance and the double-sided sign was supposed to be at the lower. Peter may exchange them if time allows.

- MOTION: (Jablonski, Sawyer) to waive the burial fee for Lloyd Card in honor of his many years as Sexton for the Town of Sugar Hill.  
VOTE: All in favor.
- Cenotaph recordkeeping (memorial markers)
  - We do not need to add specific language to the rules & regulations re: cenotaphs. It's an internal procedure, not a rule per se. Since we require permission and sexton oversight to install a memorial, that information can be added to a list of Not Buried Here (NBH) and could include where the remains are actually located if known. They should NOT be added to the official burial list.
  - Kathy will write a letter to the local monument companies to remind them that the Sexton needs to be present whenever they are doing an installation of any kind.
- Cell phone booster feasibility: An antenna might be an alternative – more research can be done to explore options. There is also the possibility that electric might be necessary in the future – the move toward battery-powered tools is one example of why it would be needed.
- SH Master Plan update: Kathy will distribute a draft paragraph for review.
- Cemetery documents on town website: Kathy worked with Jennifer to update them.
- Kathy will send a letter to the selectmen re: cooperation with the cemetery committee.

**New Business**

- Draft a policy for replacing damaged markers
  - Are we responsible for ancient markers? What are the RSAs?
  - Lynne will look out of state, Lynn will look down south and Annette will look at local towns.
  - We currently have about 5 to be replaced. Peter will inquire with local monument companies about options for replacements including flat markers.
- Green Burials action plan
  - There are about 7 towns in NH that offer green burials. Those who are researching marker replacement can look for green burial policies/information at the same time.
  - Lee Webster is a NH specialist who has a very informative website.
  - Discussion covered logistics, possible locations, questions and the need for more research.
  - The committee is invited to share information as it becomes available.

**Next Meeting:** The next meeting is June 8, 2023 at 6:00pm at the Crapo Building.

**Adjournment:** The meeting was adjourned at 7:25pm.

Respectfully submitted,  
Lynn Kenerson, Secretary