

## SELECTMEN'S MEETING– July 10, 2023

Present: Margo Connors, Richard Bielefield, Chris Ellms  
Jennifer Gaudette

Guests: Police Chief Mike-Ho-Sing-Loy and Fire Chief Allan Clark

Correspondence was read and acted upon.

EVERSOURCE will hold a Community Information Session on the Beebe River to Whitefield (X178) Line Rebuild Project that travels through Sugar Hill on Tuesday, August 1<sup>st</sup> from 4:00-6:30pm at the Sugar Hill Meetinghouse.

The following permits were approved:

Trevor and Isabel Hardy      New Garage    Map 219, Lot 14, 411 Birches Road

The board discussed a letter from Tim and Lisa Brown and an email from John Colony regarding the no parking signs in front of the Crapo Building. The Browns would like to see less signs and no potential blinking lights at the crosswalk. Safety was the main reason for the positioning of the signs and the board felt they could be taken down after fall events. The parking problems are when there are vendors on the lawn and larger groups using the building. The no parking in front of Harmans will allow people to use the sidewalk and not have to go into the road around a parked car. A letter will be sent to the Brown's thanking them for their concern and advising that the town is working with NCC and HEB Engineering on how best to improve Route 117 from the community church down to the cemetery. A survey to residents about what they would like to see on Main Street needs to be done.

CHIEF MIKE HO-SING-LOY met with the board to discuss police department business. The Chief also updated the board on the Hazardous Mitigation Plan that he is working on as EMD. There will be two more meetings and the time matches are almost complete for the project. The Planning Board needs to work on the CIP program that is added to the plan as is zoning and planning information. The Chief is working on a culvert plan with Road Agent Glover documenting all locations, sizes etc. The state has advised that any damage caused by the weather from July 10-17<sup>th</sup> should be documented with photos. This morning both Creamery Pond and Easton Road had some damage.

MARGO CONNORS had contacted the owner of the demolished property on Route 117 and the health officer has also sent a letter regarding the unsafe conditions at that location.

CHIEF ALLAN CLARK presented the board a comprehensive look at the first six months of budget and activities for the SHFD. Budget online for the year. He has three firefighters that have taken the EMR classes and are currently testing out. Total fire runs 26 and EMS calls 20. Seven members attend the yearly Twin State Fire School. The Chief updated the board on the Indian Brook Bridge status with FEMA approving those funds to be used by year end. Still waiting on FEMA for the 2017 storm reimbursement. Advised the change in process for driveway permits.

The board discussed the difficulty we are having in getting an assessor to appraise the easements for both the Indian Brook and Crane Hill projects. Chris and Margo will both reach out to SPNHF contacts.

The board discussed the size of a shed that requires a building permit. MR. BIELEFIELD, made a motion that any shed or outbuilding over 144 square feet will require a building permit, seconded by MR. ELLMS. The motion passed unanimously.

MARGO CONNORS update the board on the master plan work being done with both the Planning Board and Conservation Commission participating. A survey will be going out to all residents and they can do online or pick up a paper copy at the town office.

The board approved the use of the Sugar Hill Meetinghouse by EVERSOURCE on Tuesday, August 1<sup>st</sup> for an information meeting.

The board received a report from Arborist Charles Johnson regarding the health of the maple trees at the Meetinghouse. The report will be shared with the conservation commission.

MR. ELLMS made a motion to approve the minutes of June 26, 2023, seconded by MR. BIELEFIELD. The motion passed unanimously.

With no more business before the Board, MR. BIELEFIELD made a motion to adjourn, seconded by MR. ELLMS, the meeting was adjourned at 7:10 PM. The next regular scheduled meeting is Monday July 17th, 2023, at the Carolina Crapo Building at 5:00 pm.

Respectfully submitted:

Jennifer Gaudette  
Administrative Assistant