

Sugar Hill Cemetery Trustees Meeting Minutes -- DRAFT
September 14, 2023 at 6:00pm Crapo Building

Present: Annette Carbonneau, Kathy Jablonski, Lynn Kenerson, Lynne Warren.

Also present: Peter Carbonneau, Sexton

Regular Business Meeting called to order at 6:00pm by Kathy Jablonski Chair.

Approval of the minutes

MOTION: (Kenerson, Warren) to approve the minutes of July 13, 2023 as presented.

VOTE: All in favor.

Sexton's Report

- Stone cleaning/repair: no work has been done yet. Peter and Jim Keefe will straighten stones as needed before the ground freezes.
- Lower entrance of Sunnyside: the road is stable, not worse.
- Landscaping: Audrey Crowe will not be able to do more work this season. Peter will add some mulch to the new plantings.
- SD/LH fencing: the materials have been purchased and will need to be stored if not installed by winter.
- Cliff Hughes is interested in purchasing several lots at the Hannah Cemetery. The trustees discussed the regulation about purchasing multiple lots at once, and Kathy will get in touch with him to clarify his needs.

Old Business

- SH Master Plan proposed wording:
The town maintains two cemeteries: Sunnyside Cemetery on NH Route 117 just west of the center of town, and Streeter District/Lucy Hannah Cemetery on Streeter Pond Road. In 2019, the Sunnyside Cemetery was expanded with over 200 new plots surveyed and marked with corner stones. The Spooner and Parker gravesites, after restoration of the iron fences, earned the town a (year) New Hampshire Historic Preservation award for conservation. Landscaping at Streeter District started in 2023 and is a possible site for future green burials. In both properties, extensive repairs have been completed in 2020-2023 due to storm damage and removal of hazardous trees. Fencing has been updated and/or replaced. Monument repair, cleaning and updating records are a continual process. In 2022, new regulations and cemetery rules were adopted by the Trustees.
- Letter to Selectmen: Kathy followed up with the selectmen re: work to be done at SD/LH with the help of the town crews. It was suggested that we hire it out, since the crew has a full schedule this season. We have a bid from Mike Warren to do the work for \$5,000. (Lynne Warren recused herself from the discussion and vote.)
MOTION (A. Carbonneau, Kenerson) to hire Mike Warren to finish the tree removal, level the ground and spread loam to the right of the entrance road at SD/LH.

VOTE: All in favor.

Kathy and Peter will write an MOU including the scope of work to give to Mike before he starts work. The bid does not include material costs.

- **Monument Repair/Replacement:** The trustees discussed the possibility of laying broken stones flat/flush on the grave to conserve the original marker and save the expense of replacement. Peter has a list of about a dozen headstones that need attention, and each would be evaluated on a case-by-case basis. It's possible that we would hire someone to do the work.
- **Green Burials:** TABLED

New Business

- **Budget items for 2024:** Possible items include monument repair, monument cleaning, and removing the grass that's growing in the road of the new section. Also maybe asphalt on the road at the lower entrance of Sunnyside.

Next Meeting: The next meeting is October 12, 2023 at 6:00pm at the Crapo Building.

Adjournment: The meeting was adjourned at 7:20pm.

Respectfully submitted,
Lynn Kenerson, Secretary