

## SELECTMEN'S MEETING– March 25, 2024

Present: Margo Connors, Richard Bielefield, Chris Ellms  
Jennifer Gaudette

Guests: Road Agent Doug Glover, Town Engineer Red McCarthy, Steve Naboicheck  
John Colony, Betsy Holcombe, Kathie Cote, Nancy Martland, Jen Childs-Roshak

CHRIS ELLMS made a motion to approve the minutes and non-public minutes of March 18, 2024, seconded by RICHARD BIELEFIELD. The motion passed unanimously.

Correspondence was read and acted upon.

There will be no meeting on April 8<sup>th</sup>.

The Department of Revenue would like to meet with Assessor Gary Fournier, Select Board Chair Margo Connors, and Jennifer to review the upcoming revaluation process. Jennifer will set a date with the DRA.

MARGO CONNORS shared notes on Short Term Rentals with the board members for their review. The board will discuss the short-term rental policies on April 15<sup>th</sup>. The permit process will be discussed, fees, grandfathered locations, parking, water, septic, safety codes. Need to develop a form and this is for STR's for less than 30 days.

The board approved a new solar permit application form as submitted by Chief Clark. The Town Administrator and Chief Clark will sign off on solar permits and the full board will still review and sign off with the building inspector on all building permits.

The board denied a zoning permit as submitted by Anji Seth and Christopher Stoltze as a variance will be required. Map 203, Lot 15 Streeter Pond Drive. The paperwork will be turned over to the Zoning Board of Adjustment to schedule a hearing.

The board received an update on the Crane Hill School Project being done with Lafayette School as part of the Crane Hill Bridge replacement project.

The board signed the MOA between the NHDOT and Federal Highway Administration and the NH State Historic Preservation Office regarding the proposed replacement of the Crane Hill Road Bridge.

Richard Bielefield, made a motion, seconded by Chris Ellms, that the Sugar Hill Select Board hereby authorizes the Town Administrator to enter into the Cost Sharing Agreement and Member Services Contract for the Complete Service Bundle with the Community Power Coalition of New Hampshire (CPCNH) with Jennifer Gaudette as the Authorized Officer and with elections in Exhibit C Article VIII Section 2 of the Agreement being a) "yes", b) "no", and c) "no"; and

BE IT FURTHER MOVED, that the Sugar Hill Select Board hereby approves CPCNH's Data Security and Privacy, Energy Portfolio Risk Management, Rates, and Financial Reserves Policies. The motion passed unanimously.

ROAD AGENT DOUG GLOVER, TOWN ENGINEER RED MCCARTHY and STEVE NABOICHECK met with the board regarding drainage issues on South Road and Mr. Naboicheck's residence. The current drainage ditch along the side of South Road empties onto his property. He would like to be able to utilize his property. Doug and Red noted that the property has always been wet. The question was asked if the water could be routed to other side of road and Doug said that was not possible. There is a current pipe that needs to be cleaned out and possibly extend the ditch further back onto Mr. Naboicheck's property but allow for him to access his property with his tractor. Red, Doug and Margo had previously walked the property. Anything done will require wetlands permit and a letter of permission from the owner for roadway maintenance in the future. Red will follow up with Mr. Naboicheck and Doug for a plan and permit process.

Public comment:

NANCY MARTLAND mentioned an Eversource crew that previously damaged Pearl Lake Road and that we need to make sure with all the work crews coming in with the new projects that all town roads should be repaired if damaged. The board will be addressing this when they look at driveway permits that Eversource will be needing. The current crew that was on her property came in from Presby Road. The board will be taking a road trip to look at proposed sites once the snow is all gone.

With no more business before the Board, RICHARD BIELEFIELD made a motion to adjourn, seconded by CHRIS ELLMS the meeting was adjourned at 6:20 PM. The next regular scheduled meeting is Monday April 1, 2024, at 5:00pm at the Crapo Building.

Respectfully submitted:

Jennifer Gaudette  
Town Administrator