

Planning Board
PO Box 574
Sugar Hill, NH 03586

File # _____
Date Received _____

APPLICATION FOR SUBDIVISION APPROVAL OR LOT LINE ADJUSTMENT

INSTRUCTIONS

1. Carefully read Zoning Ordinance and Subdivision Regulations.
2. Complete this application.
3. Complete appropriate Checklist. (For Final Application, Checklist must be complete.)
4. Compile abutters list containing the names and addresses of all abutters as indicated in Town records not more than five (5) days before the day you will file this application; names and addresses of all holders of conservation, preservation, or agricultural preservation restrictions; and names and business addresses of every engineer, architect, land surveyor, or soil scientist whose professional seal appears on any exhibit.
5. Submit all required information, and a check payable to the Town to cover filing fees, mailing, advertising, and other costs at least 21 days before the regular monthly meeting.

APPLICATION TYPE

Subdivision _____ Lot Line Adjustment/Boundary Agreement _____

PRELIMINARY OR FINAL

Preliminary Plan (Design Review) _____ Final Approval _____

PROPERTY INFORMATION

Map # _____ Lot # _____ Number of Lots/Sites/Units Proposed _____

Property Address, or, if none, street that would provide access _____

Lot Size _____ Acres _____ Sq. Ft. Zoning District _____

CONTACT INFORMATION

Owner(s) Name(s): _____

Mailing Address: _____

E-mail: _____ Phone _____

AGENT, if applicable (Landowners may designate an agent (relative, surveyor, or real estate broker, etc.) to represent them during the application process)

Name: _____

Mailing address: _____

E-mail: _____ Phone _____

The undersigned Applicant hereby submits to the Sugar Hill Planning Board on _____, _____ a completed application as required by the Sugar Hill Planning Board Land Subdivision Regulations and respectfully requests its approval of said application. In consideration for approval and the privilege occurring thereto, the Applicant hereby agrees to:

1. To carry out the improvements agreed upon and as shown and intended on the Final Plat, including any work made necessary by unforeseen conditions which become apparent during construction.
2. To post all streets "private" unless accepted by the Town and to provide and install standard street signs as approved by the Town for all street intersections.
3. To give the Town on demand, proper deeds for land or rights-of-way reserved on the plat for streets, drainage, or other purposes as agreed upon.
4. To save the Town harmless from any obligation it may incur, or repairs it may make, because of my failure to carry out any of the foregoing provisions.
5. To make no changes whatsoever in the Final Plat as approved by the Board unless a revised plat or a plat of re-subdivision is submitted to and approved by the Board.

The undersigned subdivider understands that the Sugar Hill Planning Board must have on file a completed application as outlined in its Subdivision Regulations twenty-one (21) days prior to a regularly scheduled meeting of the Board, and that once the Board accepts the completed application at a regularly scheduled meeting it has sixty-five (65) days to approve or disapprove the completed application subject to extension as provided in the Sugar Hill Land Subdivision Regulations.

The Agent listed (if any) is authorized to represent me in the application process.

Note: If there are multiple owners, a valid application requires the signature of each owner.

Signature _____ Date _____

Signature _____ Date _____

ABUTTER'S MAILING LIST

“Abutter” means any person whose property is located in New Hampshire and adjoins or is directly across the street or stream from the land under consideration by the Board. Please also include easement holders and any professional whose seal appears on any exhibit.

Tax map/lot # _____ Name _____ Address _____ _____	Tax map/lot # _____ Name _____ Address _____ _____
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Tax map/lot # _____ Name _____ Address _____ _____	Tax map/lot # _____ Name _____ Address _____ _____
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